



Peer review of the Estonian Research and Innovation (R&I) system Under the Horizon 2020 Policy Support Facility

Kick-off meeting, Agenda, 22 October 2018

Venue: The Joint Building of Ministries, 1 Suur-Ameerika Street, Tallinn
Room: Kõiv/Kask

DRAFT AGENDA	
	<p><u>Internal PSF panel kick-off and planning</u></p> <p>Chair: Marja Makarow Participants: Panel members, EC, PSF team</p>
09:00 – 10:30	<ol style="list-style-type: none"> 1. Panel members' introduction 2. Methodology and organisation of the Peer Review (division of tasks, deliverables and deadlines) (<i>EC</i>) 3. Internal planning, project timetable and site visit (<i>Chair, EC</i>)
10.30-10.40	<i>Coffee break</i>
	<p><u>Official Kick-off meeting with the Estonian authorities</u></p> <p>Chair: Marja Makarow Participants: Panel members, EC, PSF Team, Estonian authorities</p>
10:40 – 11:00	<p>Welcome of participants by the Chair Panel members introduction PSF activities/peer review methodology (<i>EC</i>)</p>
11:00 – 12:00	<p>Estonian request for peer review: purpose, scope and objectives <i>Presentation by the Estonian authorities</i></p>
12:00 – 13:00	Q&A
13.00 – 13.45	<i>Lunch break</i>
13:45 – 14:45	Presentation of the background report outline (<i>Technopolis</i>) - Open discussion
14:45 – 15:45	<p>Preparation of the first country visit (<i>Chair, EC</i>)</p> <ul style="list-style-type: none"> • Rationale of the visit, structure & methodology • Topics and main issues to be addressed • Stakeholder selection (List of participants for first visit) • Provision of additional documents • Roadmap of activities • Information to be provided to participants (information package, open address, etc.) <p>Planning of next meetings</p> <ul style="list-style-type: none"> • Aob
15:45- 16:15	<p><u>Internal wrap-up of the day (experts only)</u></p> <p>Chair: Marja Makarow Participants: Panel members, EC, PSF team</p>

Participants

PSF Peer review panel & support team

Marja Makarow	Chair
Erik Arnold	Rapporteur
Lena Tsipouri	Expert
Ian Tracey	Expert
Luigi Mercuri	Expert
Ignacio Baleztena	EC officer
Bea Mahieu	Project Manager, Technopolis
Katre Eljas-Taal	Support Expert, Technopolis

Estonian authorities

Katrin Pihor	Ministry of Education and Research (MER), Research Policy Department, Head
Anne Jürgenson	Government Office of Estonia, adviser
Sigrid Rajalo	Ministry of Economic Affairs and Communications (MEAC), Economic development department, advisor
Hanno Tomberg	SA Archimedes, Member of Board
Maria Värton	Enterprise Estonia (EAS), Entrepreneurship and networks grants Sectoral Manager
Andres Koppel	Estonian Research Council, Director General
Hanna Kanep	Non-profit association Universities Estonia (The Rectors Council), executive secretary
Kaido Sipelgas	Enterprise Estonia (EAS), Trade Development Agency,